



Farm to School Action Plan

TEAM NAME:

DATE:

TEAM MEMBERS COMPLETING ACTION PLANNING TEMPLATE:

HOW TO USE THIS TOOL

Farm to school and early childhood (FTSEC) efforts will be successful and long-lasting if you take the time to:

1. build buy-in within your school and community;
2. build and align your team around shared goals and values;
3. identify roles;
4. prioritize activities based on the available resources, impact, and feasibility.

This Action Planning Template will help you record your goals and what you need to implement them. It is aligned with the FTS rubric with sections for Cafeteria, Classroom, and Community, as well as a final page for Staying Power. Each section suggests *just one or two specific goals*, with their associated action steps, roles, timelines, resources needed, and indicator assessment.

The two-goal limit encourages you to recognize what is reasonable to accomplish during a busy school year. Keep in mind, goals can have multiple actions. Use the long-term goals section at the bottom of each page to capture ideas for future years. Try to consider a one- to two-year timeframe when setting goals.

To help you set your goals, review your completed FTS rubric and your values statement (values statement information on next page). Where do you see opportunities, assets, and resources to build on? Where are there gaps that you wish to address? How do your goals get you closer to where you want to be?