



## **NORTHEAST FARM TO SCHOOL INSTITUTE - ACTION PLANNING TEMPLATE**

**Statement of Purpose:** (this is great to share with school community)

**Section I: Cafeteria** \* review indicators in rubric to help inform your goals

<b>Goals (2016-17 School Year)</b>	<b>Action Steps (WHAT needs to be done now?)</b>	<b>WHO is responsible? (lead person and group members)</b>	<b>Timeline (BY WHEN do things need to be done?)</b>	<b>Technical Assistance or Resources Needed</b>

**Long-term Ideas & Goals for Future School Years:**

**Section II: Classroom** \* review indicators in rubric to help inform your goals

<b>Goals (2016-17 School Year)</b>	<b>Action Steps (WHAT needs to be done now?)</b>	<b>WHO is responsible? (lead person and group members)</b>	<b>Timeline (BY WHEN do things need to be done?)</b>	<b>Technical Assistance or Resources Needed</b>

**Long-term Ideas & Goals for Future School Years:**

**Section III: Community** \* review indicators in rubric to help inform your goals

<b>Goals (2016-17 School Year)</b>	<b>Action Steps (WHAT needs to be done now?)</b>	<b>WHO is responsible? (lead person and group members)</b>	<b>Timeline (BY WHEN do things need to be done?)</b>	<b>Technical Assistance or Resources Needed</b>

**Long-term Ideas & Goals for Future School Years:**

**Section IV: Coordination, Integration and Staying Power** \* review indicators in rubric to help inform your goals

<b>Goals (2016-17 School Year)</b>	<b>Action Steps (WHAT needs to be done now?)</b>	<b>WHO is responsible? (lead person and group members)</b>	<b>Timeline (BY WHEN do things need to be done?)</b>	<b>Technical Assistance or Resources Needed</b>

**Long-term Ideas & Goals for Future School Years:**