**Vendor Response Form – Beef with Geographic Preference Template**

**NOTE TO SCHOOL:** only include the evaluation criteria you are interested in—these are only suggestions. Make this form your own, fill in relevant info. and send with the informal solicitation.

**Vendor Response Form – Beef with Geographic Preference**

Vendors please fill out this form.

Farm/Vendor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email    \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone   \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vendors will be good candidates for our program and the bidding process if they meet ALL the requirements listed below. Bids will be evaluated based on meeting ALL the criteria below and the lowest prices.

The price percentage for geographic preference means that for the purposes of comparison only, prices for product grown within the tiers will be adjusted according to the outlined 2 tiers. The price percentage preference affects the quoted price only for awarding of the quote, not the actual price paid to the producer. (This is an example; tiers are defined by school or district.)

**EXAMPLE ONLY (for other examples see the Geographic Preference Booklet on the FEED website):**

**Tier one:** Beef cattle raised in Vermont in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ County (10% price preference\*\* on quoted price)

**Tier two:** Beef cattle raised in VT but outside of the Vermont county listed above (5% price preference on quoted price)

*\*\*NOTE: The price preference will be applied when evaluating bids, but will not change the actual quoted and paid price for the beef.*

Please check Yes or No to the questions below. (These are examples.)

|  |  |
| --- | --- |
| Are you willing to host student farm visits?Yes\_\_No \_\_ | Are you willing to do classroom visits?Yes\_\_No \_\_ |
| Is the Ground Beef 100% Beef with no additives?Yes\_\_No \_\_ | Identify source of farm on box and invoice and showing the actual weight delivered, price/pound?Yes\_\_ No \_\_ |
| Willing to supply a copy of the negative E.Coli 0157:H7 report included with each delivery?Yes\_\_No \_\_ | Is ground Beef frozen or fresh 80/20 mix in 10-pound sealed packages?Yes\_\_No \_\_ |
| Do you have a safety plan?Yes\_\_No \_\_ | Are cattle Humanely Raised and Processed[[1]](#footnote-1), Antibiotic Free, and Growth Hormone Free?Yes\_\_No \_\_ |
| All beef slaughtered and processed in a State or USDA inspected facility in Vermont?Yes\_\_No \_\_ | Is the price inclusive of all fees, tests, transportation, and processing?Yes\_\_No \_\_ |

Please indicate which tier you can supply:

Tier 1\_\_ Tier 2\_\_

**Notification criteria:**

* All producers will receive a notification letter via email informing them of (your school or district) award decisions.
* In some instances, multiple growers may be awarded a portion of the product bid to better meet the school’s needs.
* A general outline of the ordering and delivery process and duration of the awarded bid will also be included.

**The award will go to the responsive and responsible vendor AND with the lowest prices.**

**Timeline:**

Quote submissions are due:

Decisions made by and communicated by:

Orders may be placed as early as:

**Please return this form to:**

**Buy American:** The Buy American provision requirements. Section 104(d) of the William F. Goodling Child Nutrition Reauthorization Act of 1998 (Public Law 105-336) added a provision, Section 12(n) to the NSLA (42 USC 1760(n)), requiring school food authorities (SFAs) to purchase, to the maximum extent practicable, domestic commodity or product.

1. **HUMANELY RAISED:**

Raise animalswithout the use of routine, non-therapeutic antibiotics or added hormones and allow them to engage in natural behaviors with sufficient space, shelter, and appropriate handling to limit stress. Animal production methods keep the welfare of the farm animal in mind. [↑](#footnote-ref-1)